

**Meeting Minutes, May 3, 2006**  
**Buckhall Fire Department**  
**7:30 p.m.**

**Executive Session:** Attendees: Brenda VanPelt, Krista Miller, Don Markel, Beth Starrs, Kate James, Karen Moyer

7:00 at Buckhall to elect positions, outcome of election:

Brenda VanPelt	-	President
Karen Moyer	-	Vice President
Kate James	-	Treasurer
Krista Miller	-	Secretary
Beth Starrs	-	ARC
Don Markel	-	At-Large
Byron Lewis	-	At Large

Also, the board agreed to appoint the next person in line from the election if someone left the board before the next election.

Beth raised the issue of Byron's position and if he should remain on the board because of missed meetings.

Krista turned over Disclosure package information and Don turned over Treasury information to Kate James. Krista didn't receive records from the previous secretary at this meeting.

Discussion of updating the signature card. Brenda, Kate, and Krista to sign the new signature card.  
Executive Session adjourned 7:29 p.m.

Open Session convened @ 7:30p.m.

Attendees: Karen Moyer, Kate James, Beth Starrs, Sharon Jones, Phillip Jones, Mike Kendall, Debbie Kendall, Ronald Hoffman, Barbara Opecka, Dennis Opecka, Brenda Van Pelt, Krista Miller, Don Markel, James Ellis, Acacia Ellis, Peggy Marshall, Kathryn Scott, Lisa McLaren, Rocio Martinez, Liduvina Juarez, Valerie Burton, Dennis Blasdell, Keith Keller, Phyllis B Harrison, Lonny Moyer, Kathryn Scott, Kathy Hellei, John Brogvan, Lisa McLaren, Bill Coomer

Brenda opened the meeting stating the business of the executive session and the outcome of the election.

Karen stated the outcome of the **election at the** annual meeting with the vote count:

Beth Starrs – 53 votes

Kate James – 48 votes

Sharon Jones – 38 votes

Dennis Opecka – 35 votes

Dennis Blasdale – 10 votes

Old meeting minutes read by Brenda. The board noted the vote from the previous meeting to destroy ballots from the 2004 election after documenting the outcome should be shredded. The board vote to shred all ballots after recording the votes was omitted from the minutes. Board agreed to amend the meeting minutes to include the vote.

Karen agreed to update the previous meeting minutes up to April and forward to Krista to forward to Webmaster. Karen also agreed to tally up the old ballots which she has to record the votes before shredding, and to document the 2004 election results for the website.

Homeowner – wanted verification of information regarding old ballots still in the possession of the board. Karen stated she has the old ballots, and would shred them as soon as the documentation was posted to the web site. Discussion regarding the old ballots from the previous meetings and some community members requested the election redone.

What were the total votes on the RV, boat, parking survey: 134

Homeowner questioned credibility of ballots and wanted to know why the meeting minutes were not updated for so long.

Several community members noted the importance of keeping proper meeting minutes.

Homeowner – expressed concern of privacy, and Prof. Mgmt Company

Beth stated a benefit of a Prof. Mgmt Company was to prevent any one person on the board from being singled out.

However, several community members stated they weren't interested in a Prof. Mgmt Company as the board would still need to be intact and would still be responsible for the ARC violations. Also noted by the board, the ARC person isn't the individual pinpointed. The letters are discussed by the entire board and are sent by the ARC committee.

Community members present reiterated accurate records need to be maintained for future reference.

Homeowner asked how many cards were received regarding the RV, boat, parking issue.

134 votes on the RV, boat, parking from the community. He asked why less than half responded?

It was stated that the community is apathetic.

Several homeowners stated if it isn't broken why fix it. They maintained that the community isn't concerned with the problems currently being

addressed to the board by a small group of members and is satisfied with the way things are working.

**They say we should** continue picking up the trash, paying the bills and taking care of the common areas.

Beth Starrs made an appointment with Steve Stevens for Tuesday, May 9<sup>th</sup> @ 9:30 a.m. @ the gazebo to discuss speeding issues within the community.

Brenda stated the best practices were only pulled from specific golf course/gated communities. The best practices were not comparable to our community and need to be void. Also, the best practices were pulled from newer communities run by property management companies.

It was noted some of the communities listed actually allow parking of boats, rv's in their driveways per county regulation when the best practices stated it wasn't allowed.

### **ARC concerns:**

(Lot 232) - Siding off the side of home

(Lot 38) - Antenna on Roof

(Lot 39) - Antenna on Roof

- (Lot 183) - Air Conditioner Unit in Window
- (Lot 184) - Antenna on Roof
- (Lot 231) - Hole in backyard, Entire backyard eyesore
- (Lot 64) - Egress approved
- (Lot 51) - Garage Doors approved – upgrading to metal door
- (Lot 155) - Elevated Screened in Porch

Community member attended for approval of mail box –the guidelines don't require approval of mailboxes. They also wanted approval to upgrade their driveway, asked if they could submit an application.

Comment regarding the antennas to verify if they are covered by FCC regulation.

**ARC Committee from the community:**

**Debbie Kendall, Sharon Jones, Barb Opicka, Acacia Ellis, Kathryne Scott, Kate James, and Peggy Marshall.**

**Review of Annual Meeting Discussions:**

-Update website – add directory

- e-mail loop
- Plans for future development
- Dedicate certain board members to causes
- Pay a person to do the website- Bill Coomer volunteered to do the website

Beth will ask if Bill is interested in becoming the new webmaster

Karen will take responsibility for the newsletter

The contract to renovate the tennis court was approved per the April meeting. Board agreed to use the cd's to cover the cost of the playground and additional landscaping to create the barrier between Evergreen Terrace and Signal Hill.

The statement was made by Krista if certain ARC problems are mentioned then all ARC violations need to be mentioned. The board needs to decide are they remaining reactive to community complaints or proactive.

The 2<sup>nd</sup> entrance was discussed, and the question was raised if we had a proffer. Yes, a proffer is listed. Kate James is investigating with the county building the sign.

The board has a letter on file from the homeowner approving the 2<sup>nd</sup> entrance sign.

The graffiti from the fence on Arrowood has been removed.

### **Neighborhood Watch:**

No reports – however the county forwarded the vote from the county. Prince William County will begin enforcing parking of boats, rv's, campers on state maintained roads in Eastern Prince William County. The Western section, which Signal Hill is included, is not enforcing the parking regulation unless otherwise posted. The police will issue a warning and allow the owner 10 days to remove the vehicle from the secondary street.

The policing will be performed by the neighbors as this isn't an HOA violation.

Beginning on **May 1, 2006**, County police will enforce the on-street parking laws for watercraft, boat trailers, motor homes and camping trailers in parts of the eastern end of Prince William County. The Prince William Board of County Supervisors voted, on March 21, 2006, to amend Section 13-320.1 of the Prince William County Code to restrict the on-street parking of these types of vehicles. Although immediately in effect, police waited until May 1 to enforce the law in order to allow owners time to comply with this new ordinance. Click on the link to view information on this law: [County Ordinance regarding Restricted Parking Areas](#)

Once enforcement begins, the Police Department can issue a warning or a ticket, and the owner will have ten days to remove the vehicle from the secondary street.

These changes were made for streets in eastern Prince William County because of concern about visual obstruction, vandalism and parking space issues. As a reminder, for properties one acre or less, watercraft, boat trailers, motor homes and camping trailers must be parked on a paved surface. In addition, some homeowners associations have covenants prohibiting parking on private property. Any such covenants are still in effect throughout the County.

Boundaries for the new ordinance are as follows:

- Cedar Run stream from the Fauquier County line to Aden Road
- East along Aden Road to the intersection of Aden Road and Bristow Road
- Northwest along Bristow Road to the intersection of Bristow Road and Independent Hill Drive



- North along Independent Hill Drive to the intersection of Independent Hill Drive and Dumfries Road
- South along Dumfries Road to Minnieville Road
- East on Minnieville Road to Spriggs Road
- North along Spriggs Road to Hoadly Road
- East on Hoadly Road to Davis Ford Road
- North along Davis Ford Road to Asdee Lane
- Northeast along the Occoquan tributary (Beaver Dam Run) intersecting Asdee Lane to the Occoquan River
- Occoquan River to Fairfax County line
- River Falls Subdivision
- Including all those areas previously established and any areas established pursuant to the petition requirements set forth by the new ordinance.

A homeowner would like an article in the newsletter to remind everyone, boats, trailers, rv's can be brought into the neighborhood for a 48 hour period (the county changed to a 72 hour period) for loading, unloading, preparation, etc.

### **Treasury:**

Need to have Tom and Diane's name removed from the Arrowood HOA cd's. It should just state Arrowood HOA. Don will take this action item.

### **Community Time:**

No comments

*Corrected - error due to taking the ending balance for April that also included Cleared and non cleared items from May.*

Operating Account (4/30/06) \$52,061.02

Unrecorded Deposits through 5/31/06 \$3,875.00

Outstanding Checks through 5/31/06 (\$18,452.73)

Total Cash Available \$37,483.29

CD #1 as of 4/28/06 \$23,734.68  
Maturity Date 4/05/07

CD #2 as of 4/28/06 \$23,763.65  
Maturity Date 1/18/07

Total Cash & Cash Equivalents \$84,981.62

**Signal Hill/Arrowood HOA  
Summary of Checks Written  
6/7/2006**

<u>Type</u>	<u>Num.</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	1950	5/3/2006	Bishops Tennis	Remodel Tennis Courts	(\$13,155.00)
Check	1951	5/24/2006	NOVEC	Gas & Electric	(\$12.19)
Check	1952	5/24/2006	JD Lawn Serv.	Landscaping	(\$1,528.25)
Check	1953	5/24/2006	RCN	Website Exp.	(\$17.95)
Check	1954	5/24/2006	RCN	Website Exp.	(\$9.99)
Check	1955	5/24/2006	AAA Recycling PWC Service	Trash Pickup	(\$3,697.50)
Check	1956	5/24/2006	Authority	Water	(\$6.85)
<b>Total</b>					<u><u>(\$18,427.73)</u></u>

Meeting Adjourned @ 9:10 p.m.