

Arrowood Homeowners' Association
Board Meeting
October 6, 2011

There was no September meeting due to Buckhall notifying us at the last minute that they had overbooked and were unable to accommodate our schedule another night.

The October 6th meeting was called to order at 7:38 PM at the Buckhall Fire Department.

Attendees:

Chris Spicer – President
Kathryn Scott – Secretary
Aaron Gregory – Treasurer
Marci Looney – At Large

Community Members – Bill Gee

Absent:

Karen Hatcher – Vice President
John Irvin – At Large/ARC
David Milliken – At Large

The meeting agenda was approved, as amended.

Minutes:

The August 4th minutes were read and approved

Finance Report:

Aaron read the finance report which did not include the accounts receivable for the 4th quarter since that is not late until November 1st.

Old Business:

- 1) **ARC Issues:** There are numerous issues that need to be addressed. There have been many complaints, both verbal and written, concerning a basketball hoop lying on Station Road. A suggestion was made to now call VDOT.
- 2) **“No soliciting signs:** After visiting some sign shops, Kathryn briefed the Board and it was decided to use “Weisco Signs and Awards” for our “No Soliciting” signs. Weisco has made our previous HOA signs. Chris made a **motion** to approve up to \$250 for a sign at the front entrance to match our wall, a sign for the back entrance to be posted on the obsolete “Adopt-a-Highway” post, and concrete to secure the sign at the front entrance. Marci seconded the motion. Ayes: Chris, Kathryn, Aaron, Marci. Absent: Karen, John, David.
- 3) **Adjustment of front entrance lights:** Chris thanked Karen, Marci, and Kathryn for adjusting the lights at the front entrance to enhance the nighttime illumination of the trees.

- 4) **Lawsuit update:** The suit that the HOA filed against one homeowner owing years of back dues is showing success. The court sanctioned a payment schedule and the HOA has received a payment.
- 5) **HOA Online bill pay:** Aaron is still researching the option of allowing homeowners to make payments online.

New Business:

- 1) **Storm Water Management Area (SWMA) – second cut:** Discussion concerning a second cut of the SWMA. In an effort to save money, it was agreed to wait and see if the area would need another cut since we already experienced some frost.
- 2) **Landscape repairs from lighting installation:** We have some repairs that need to be made due to all the trenches that had to be dug during the light installation. Amarildo gave us a quote of \$500 to pat down the soil and reseed. To save costs, Bill Gee volunteered to rent a roller from Home Depot and buy seed. Chris volunteered to help him. Chris made a **motion** to approve up to \$175 for Bill to rent a roller from Home Depot and buy seed to repair the trench damage. Marci seconded the motion. Ayes: Chris, Kathryn, Aaron, Marci. Absent: Karen, John, David. At least 5 or 6 of the 8 burning bushes at the front entrance are dead. Chris will follow up with Amarildo, as they were to be replaced a couple of weeks ago.
- 3) **Disclosure packet request(s):** The HOA has had some requests for disclosure packets and they have been processed.
- 4) **HOA Newsletter:** Chris has drafted a newsletter and will send it out to the Board to review. The letters will then need to be folded and “stamped” for mailing. Chris hopes the letters can be in the mail next week.

ARC Report: None

Neighborhood Watch: None

Incoming Correspondence: None

Community Time: none

The meeting was adjourned at 9:12 PM.

Respectfully submitted,
Kathryn Scott
Secretary