

Arrowood Homeowners' Association
Board Meeting
August 4, 2011

The meeting was called to order at 7:34 PM at the Buckhall Fire Department.

Attendees:

Chris Spicer – President
Karen Hatcher – Vice President
Kathryn Scott – Secretary
Aaron Gregory – Treasurer

Community Members – Steve Nelson

Absent:

John Irvin – At Large/ARC
Marci Looney – At Large
David Milliken – At Large

The meeting agenda was approved, as amended.

Minutes:

The June 2nd minutes were read and approved, as amended. The July 7th minutes were read and approved, as amended.

Finance Report:

Aaron asked for clarification and confirmation on what the Board wanted on the balance sheet. Aaron will look into online banking with our bank - Virginia Commerce.

New Business:

3) “Meet & Greet” with Supervisor Nohe – gazebo/playground painting: With one community member present, the third topic under new business was moved to earlier in the meeting. Steve Nelson announced that he and his wife were hosting a “Meet & Greet” for Marty Nohe, our new supervisor for the Cole’s District due to the county rezoning. Mr. Nelson made it clear that there would be no fundraising and the HOA was not endorsing Mr. Nohe. Mr. Nelson asked if he could use the gazebo at the park for the event, since he lives in a cul-de-sac and parking could be a problem. He would be passing out flyers in the community to invite everyone. Mr. Nelson mentioned that there was some graffiti at the playground/gazebo that he would try to cover up with paper. Chris mentioned that a letter from the HOA Board had been submitted to the PWC Police Department giving them authorization to arrest anyone (includes Arrowood homeowners) caught trespassing after dusk at the playground.

Old Business:

- 1) **Curb/Gutter repairs completed by VDOT:** After waiting almost 18 months for the curbs and gutters to be repaired due to snow damage, the job is complete. A big thank you to Supervisor Marty Nohe for following up with VDOT after visiting our July 7th meeting.
- 2) **Traffic calming measures update:** Two weeks ago the signatures on the petition to install traffic calming measures in our community were validated by Supervisor Nohe's office. The target date for installation should be sometime in September. With the installation of the traffic calming measures, we were told VDOT *may* remove some of the stop signs at the three-way stop on Manassas Forge and Linden Wood Road. Supervisor Nohe said that he had assurance that would not happen. We have now been informed that at their meeting, the PWC Board of Supervisors approved for all the stop signs to remain at that intersection.
- 3) **"No soliciting signs":** The Board continues to get requests about "No Soliciting" signs at our front and back entrances. Kathryn will visit some sign stores for information on "No soliciting signs". Karen suggested looking into using the obsolete "Adopt-A-Highway" post at the back of the subdivision to post the "No Soliciting Sign" there.
- 4) **Landscaping contract changes:** In an effort to save on cost, the Board voted unanimously not to do the 2nd mulching of the common areas for this year and to hold off having aeration and seeding done until we request it be done.
- 5) **Trash:** Again to save on cost, it was agreed to table anymore discussion about getting larger recycling bins until December and revisit it at that time. Concerning cutting off trash service to homeowners with outstanding dues, Chris will look at the covenants and the due process resolution that our legal counsel, Janie Rhoads, Mercer-Trigiani, mentioned; to see how we can implement the process in our community.

New Business:

- 1) **Final light-count discussion and vote:** Chris gave an update on the installation of the lights at the playground. The electrician picked up the permit yesterday and is waiting for a preconstruction meeting. Our contract is for four lights and a 50% deposit has been paid for them. There was discussion about adding a fifth light with a cost of \$2100 for materials and labor. At this time, it was agreed to proceed with the original contract for four lights. Chris made a correction to something that Marty Nohe misspoke on at the July meeting, when he said that NOVEC would maintain the lights that we have installed at the playground. Chris has now been informed that NOVEC will only maintain lights that they install but their installation is a lot more expensive.
- 2) **Community newsletter – mailing:** It is time for another newsletter, as there are numerous issues to be included. Chris suggested bullets may be a good approach and will come up with topics, one being the police authorization to arrest trespassers at the playground.

ARC Report: None

Neighborhood Watch: None

Incoming Correspondence: None

Community Time: none

The meeting was adjourned at 8:56 PM.

Respectfully submitted,
Kathryn Scott
Secretary