

Arrowood Homeowners' Association
Board Meeting
March 10, 2011

The meeting was called to order at 7:30 PM at the Buckhall Fire Department.

Attendees:

Chris Spicer – President

Karen Hatcher – Vice President

Kathryn Scott – Secretary

Krista Miller – Treasurer

Byron Lewis – ARC (excused himself during community time)

Marci Looney – At Large

David Milliken – At Large (excused himself after the discussion on the lighting on Manassas Forge and the playground)

Community Members – Harry Looney, Debora Kendall, Michael Kendall, Les Morvay

The agenda was approved as amended.

Minutes:

The February 3rd minutes were read and approved, as corrected. Under Old Business: Attorney Referral, Krista disagreed with the process concerning the attorney questions. A notation was made in the February minutes at the end of that section.

Finance Report: The finance report was read and approved. As of February 28th, the accounts receivable is \$7146.71, of which \$3800 is with the attorney.

Community Time: Community members brought up a number of topics, including but not limited to: the front entrance wall, outside counsel, the dues, and the budget.

Old Business:

Manassas Forge/Playground lighting: Further discussion concerning safety and the need for lighting along Manassas Forge near the playground and culvert where it is so dark at night. Chris plans to meet with Wally Covington in two weeks, in the hope that the county will approve to put in lighting along that stretch, although Chris had been told Wally is only allocated five lights per year for his district. Chris did get an estimate for four lights (three along Manassas Forge and one next to the gazebo) for \$9200 or just the three along Manassas Forge for \$7100. While waiting to hear from the county, the Board voted to allocate \$9200 for the four lights along Manassas Forge and at the gazebo. Chris will come back to the Board for a final vote before any work is done.

Downed trees on Signal Hill Road/Manassas Forge Drive: Freedom Tree Service will take out the tree on Signal Hill Road at no charge since they have staked it twice and it has fallen down again. Since the last meeting, Chris notified the Board on February 9th by email that Freedom Tree Service would take out the pine trees on our front community property that are leaning on the house at 9550 Linden Wood Road. The cost would be \$60 since they would already be there doing work for us. The Board voted by email and phone to have Freedom Tree take out the pine trees. David and Chris will take down the fallen tree on Manassas Forge near the playground.

Discussion re: cutting off trash service to delinquent homeowners: Chris mentioned exploring the possibility of cutting off trash service to homeowners that are very delinquent (over a year) on paying their dues. The trash company often sees HOA's exercise this option. Further investigation is needed addressing our Covenants and due process, as well as some health concerns.

New Business:

Fidelity Bond insurance coverage: After contacting our insurance company, Chris was made aware that the HOA did not have fidelity bond insurance to cover the Board, specifically the treasurer. Nationwide could add a rider to our policy for \$60 per year. The Board members present (Chris, Karen, Kathryn, Krista, and Marci) voted to add a rider for fidelity bond coverage to our existing policy.

Notice of Annual Meeting – April 28th: The annual meeting will be at BVFD on April 28th. The Notice of Annual Meeting and Elections will be prepared by the April 7th meeting. We will plan to fold them and stuff envelopes that night so they are mailed within the time frame outlined in our Covenants.

Nominating Committee: Chris will ask David if he would be willing to chair the nominating committee for the upcoming election.

New HOA meeting signs may be needed: It was mentioned that one of our meeting signs had come out of the frame due to the high winds. We were able to retrieve it so Chris will try to repair it.

ARC report: none

Neighborhood Watch Update: Krista forwarded the information that she has received concerning neighborhood watch.

Incoming Correspondence: Krista has given the mail to Chris.

Miscellaneous:

A homeowner saw the street sign for Arrowood and Wilcoxon on the ground and called in a work order to the Department of Public Works to have it replaced.

Chris updated concerning the curb repairs due to snow damage and the two letters and four emails that have been sent to VDOT over the past 15 months.

Krista put in a request with VDOT for the streets to be repaved.

Krista mentioned that when Evergreen Terrace was built, a barrier of trees between their property and the cul-de-sac at the end of Barnwood Road was removed. She thought it was supposed to be left as a natural area and wondered if the trees could be replaced.

Krista suggested checking with Evergreen Terrace about sharing the cost of renting the large room at BVFD for the March 3rd meeting with Carlos Montenegro.

The meeting was adjourned at 8:51 PM.

Respectfully submitted,
Kathryn Scott
Secretary