

MINUTES OF ARROWOOD HOME OWNERS ASSOCIATION

Board Meeting - Wednesday January 10, 2018

Meeting was called to order at 7:04M by Mike

Held at:

Osborn Park High School

Room# 1058

8909 Euclid Avenue

Manassas, VA

Quorum was established.

Officers Reporting:

Mike Payne, President

Patty Sisk, Treasury

Pamela Morris, Secretary

Board Members & Committee Reporting:

Bill (William) Gee, Member At Large 1, & ARC

Rob Hawkins, Member at Large 2, & ARC

Barbara Peterson, Member At Large 3

Members/Officers not in attendance:

Chris Spicer, Vice President

Rob Hawkins, Member at Large 2, & ARC

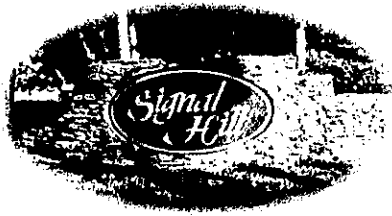
Review and Approval of Minutes:

Minutes from November & December 2017 were reviewed approved. - Mike Made the motion, Bill second, and all were in favor.

ARC Report - 1 ARC Pending - Waiting on Home Owner to comply with additional info

Updates:

- a. The front Sign lighting has been replaced.
- b. The Park Lights have been replaced with all 4 LED Lamps
- c. Dead Car Tag on Manassas Forge Drive - Notice has been sent to home owner
- e. Gazebo Roof- a new reassessment will be done by the insurance company since the original measurements were wrong and more funding will be needed to repair the roof.



Unfinished Business:

Management Report: No Concerns

New Website:

- a. Keep Front Page information from Current Website but update the layout add a separate TAB for ARC related information.
- b. Allow access to the Board members to make minor updated/changes
- c. Have the Arrowood Gmail account forwarded to Danny at Sequoia so account can followed up within timely manner

New Business:

- a. **Financials statement** - No Concerns
- b. **Premier Turf & Landscaping Monthly Reports:** - Leaf removal completed 12/26/2017
- c. **2016 Draft Audit:** Mike Made a motion to approve and Bill second, All in Favor
- d. **ARC Guidelines Draft:** Continued discussion
- e. **Reserve Study** - was done 2015 - normally studies are done every 3-5 years so will address our updated Reserve Study to start in spring of 2019 to have it done by 2020.
- f. **Grounds contact** - Expires Dec 21st 2018. We will start requesting new Proposals soon.

Adjournment:

Bill made motion and Barb Second, All in favor - 7:50PM

The next Board meeting will be held at Osbourn Park High School Room# 1058 on Wednesday February 14, 2018 at 7:00PM

Taken and Submitted by,

Pamela Morris
Secretary