



## MEETING MINUTES OF ARROWOOD HOME OWNERS ASSOCIATION

### Monthly Board Meeting - Wednesday March 13, 2019

#### Held at:

Signal Hill Elementary  
Library  
9553 Birmingham Drive  
Manassas, VA

Quorum was established.

#### Officers Reporting:

Mike Payne, President  
Barbara (Barbie) Peterson, Vice President  
Pamela Morris, Secretary

#### Board Members & Committee Reporting:

N/A

#### Members/Officers not in attendance:

Bill (William) Gee, Member At Large 1, & ARC  
Patty Sisk, Treasury Meeting was called to order at 7:00PM

Resident Forum - 0

Meeting Minutes Review and Approval: February Minutes - Tabled to Next Month.

#### ARC Applications

- No Applications Submitted

#### Unfinished Business:

ARC Guidelines: The Final ARC Guidelines were Board Approved and was mailed out to the neighbors. for their record keeping and use.

**New Business**

- a. Financial Statement Analysis for month ending February 28, 2019 - Had question on the maintenance Expenses to have a clearer understanding. Premier is does all our maintenances.
- b. Premier Turf & landscaping Monthly Report - Danny will reach out to them about the Tree Removal and Plantings.
- c. Operational Calendar - Yard Sale will be 1st Saturday In May - 5/4/2019
- d. Reserve Study - We will start soliciting for companies, we're due in 2020
- e. New Website - Went over new site and made changes

**Executive section**

No need to go into the Executive Session tonight.

**Adjournment**

At 8:20PM Barbie made motion to adjourn and Mike Second, all were in favor.

The next Board meeting will be held at Signal Hill Elementary School in the Library on Wednesday April. 10, 2019 at 7:00PM

Minutes Taken and Submitted by,

Pamela Morris  
Secretary