

Arrowood HOA Meeting Minutes

June 11, 2020

ZOOM.

I. Call to order

7:03pm

Board:

President:	Pamela Morris	present
Vice President	vacant	
Secretary	Barbara Peterson	present
Treasurer	Patricia Sisk	present
Committee members & Members-at-large	William Gee	present
Management Representative	Danny Niemi	present

II. Recognition of Homeowners

Tom
Mark Miller
Kelley Willis

III. Approval of minutes from last meeting

March and May 2020

1st: William Gee, 2nd: Pamela Morris, APPROVED (4/4)

IV. Architectural Committee Report

No new ARC submissions.

V. Unfinished Business

A. Park asphalt work to commence when there are 2 predicted consecutive days without precipitation.

B. Virtual meetings –

1. good for regular monthly meetings

2. Danny still checking on legality/propriety of virtual platform for annual meeting.

C. Garbage service

1. When will lawn debris pick up resume? (other communities have done so already) – *Danny*

2. Will the service be offering rebates for the time the debris was not picking up? -- *Danny*

D. Graffiti still on tot lot slide

Danny to send maintenance man from Groundscape as soon as possible to scrub or powerwash as needed.

E. Premier actions

1. Clear low branches from oak tree near park. *Bill to take pictures and email to Danny so correct tree is identified by Premier staff.*
 2. When is Premier to mulch the tot log grounds? *Danny to find out.*
- F. Lights –
1. waiting on quote for repair of lights at entrance
 2. also ask for quote on installing a security light at gazebo

VI. New business

- A. Financial Statement Analysis for month ending May 31, 2020: *reviewed*
- B. Premier Turf & Landscaping Monthly Report: *reviewed*
- C. Street parking flyer and County rules
Postal Service can levy fine against homeowners for inability to access the mailbox.
Send flyer to residents reminding of appropriate parking locations along with county Code of Ordinances sec 12-320 and Postal regulations regarding mailbox access.
- D. Sensor on Manassas Forge street lights is not turning off. These are controlled by NOVEC. *Danny to contact NOVEC for service.*
- E. Operational calendar
 1. Annual meeting may be able to be scheduled in August. Notices must be sent no more than 60 days and no less than 15 days prior. Just need to verify virtual platform for meeting.
 2. Reserve Study scheduling begins in July.
- F. Violation procedures
 1. Trashcans can be cited as often as weekly with a three day compliance. Danny has been receiving many calls regarding citations they have sent.
 2. Larger items such as power washing and painting have a 30 day compliance, so citing may only be done monthly.
 3. Danny inspects up to weekly when he makes rounds, often related to the required management inspections prior to home sale.

VII. Executive Session

7:34 – 7:50 p.m.

Begin: Pamela Morris, Second: William Gee

Motion to end: Barbie Peterson Second: William Gee APPROVED 4/4

VIII. Adjournment

7:53 p.m.

1st: Pamela Morris 2nd: Barbie Peterson All: APPROVED 4/4

Minutes submitted by: Barbara Peterson