

MEETING MINUTES

Arrowood Homeowners Association, Inc. / Signal Hill

Board of Directors Meeting

Date: Thursday, January 11, 2024

Location: Zoom

I. CALL TO ORDER

- a. Time: 7:03 PM
- b. By: Joe Achtzener, Vice President

IN ATTENDANCE

Pamela Morris, President; Joe Achtzener, Vice President; Isabelle Evans, Treasurer; Marie McVey, Secretary; Patricia Sisk, Member-at-Large; Haley Furr, Sequoia Management Representative

ABSENT

Duane Wilson, Member-at-Large

RECOGNITION OF HOMEOWNERS / RESIDENT FORUM

HOMOWNERS PRESENT

None

II. REVIEW AND APPROVAL OF MEETING MINUTES

Approval of November 2023 Meeting Minutes

With Amendments As Written Table for next board meeting

Motion by: Joe Achtzener

Second: Patricia Sisk

In Favor: All

III. ARCHITECTURAL COMMITTEE REPORT

- a. *Architectural Application Log Ratification*

With Amendments As Written Table for next board meeting

Motion by: Joe Achtzener

Second: Isabelle Evans

In Favor: All

IV. MANAGEMENT REPORT

- a. *Financial Statement Analysis*: On budget; overage due to higher interest rates. Overage contributed to reserve.
- b. *Management Report*: New Corporate Transparency Act
- c. *Corporate Transparency Act*: Effective January 1, 2025
- d. *Action Item List*: Pavilion camera operation with wireless internet service; King Contracting to provide keys to obtain matching lock; ongoing collaboration with Valerie, PWCty for replanting - Patriot bid pending; quotes for sport court and fence repair; repair to basketball court gate to be scheduled.
- e. *Premier Turf & Landscaping Monthly Report*: leaf removal
- f. *Operational Calendar*: Suggestion to distribute via USPS mail a services calendar to homeowners that includes all community-wide services throughout the year (leaf removal, holiday decoration removal, etc.); send suggestions for ARC Guidelines changes to Bill McGee for consideration and review against Declaration.

V. UNFINISHED BUSINESS

None

VI. NEW BUSINESS

- a. *Trash Contract Approval*: New 3-year contract with Disposal Services LLC for trash disposal from March 1. (Notify owners on date bins need to be returned/streetside by February 8 end of contract date.)

Motion by: Pamela Morris

Second: Patricia Sisk

In Favor: All

VII. EXECUTIVE SESSION I

- a. Aging Accounts Report
- b. Collection Status Reports
- c. Violation List

Motion to ENTER Executive Session by: Pamela Morris

Time: 7:49 PM

Motion to END and EXIT out of Executive Session by: Pamela Morris

Time: 8:26 PM

VIII. ADJOURNMENT

Motion to ADJOURN by: Pamela Morris

Time: 8:29 PM