

# MEETING MINUTES

Arrowood Homeowners Association, Inc. / Signal Hill

## Board of Directors Meeting

---

Date: Thursday, February 8, 2024

Location: Zoom

### I. CALL TO ORDER

- a. Time: 7:04 PM
- b. By: Pamela Morris, President

#### ***IN ATTENDANCE***

Pamela Morris, President; Joe Achtzener, Vice President; Isabelle Evans, Treasurer; Duane Wilson, Member-at-Large; Patricia Sisk, Member-at-Large; Haley Furr, Sequoia Management Representative

#### ***ABSENT***

Marie McVey, Secretary; (minutes by Haley Furr)

### II. RECOGNITION OF HOMEOWNERS / RESIDENT FORUM

No owner present, but one email request to remove a stump in the storm water retention area was reviewed and denied by the Board.

### III. REVIEW AND APPROVAL OF MEETING MINUTES

Approval of January 2024 Meeting Minutes

With Amendments       As Written       Table for next board meeting

Motion by: Pamela Morris

Second: Duane Wilson

In Favor: All

### IV. ARCHITECTURAL COMMITTEE REPORT

*Architectural Application Log Ratification - No approvals this month*

### V. MANAGEMENT REPORT

- a. *Financial Statement Analysis* for January 2024 was reviewed.
- b. *Management Report*: Action Item list updates were reviewed.
- c. *Premier Turf & Landscaping Monthly Report* for January activity was reviewed.
- d. *Operational Calendar*: Dates and reminders for the next two months were reviewed.

### VI. UNFINISHED BUSINESS

None

**VII. NEW BUSINESS**

- a. *Review Security Camera Options*: Several styles were reviewed. Joe and Patty said they would research best options and come to the next meeting with a recommendation.
- b. *Review Mobile Hotspot Options*: table to the next meeting.
- c. *Discussion on NOVEC lights by park*: Pamela will work with the county/NOVEC if needed to turn over responsibility for all light maintenance and electricity to the county.
- d. *Review Due Process*. The Board had a discussion on how they can change or revise the guidelines and Due process, so they are the same and enforcement expectations are easily understood.

**VIII. EXECUTIVE SESSION**

- e. Aging Accounts Report
- f. Collection Status Reports
- g. Violation List

Motion to ENTER Executive Session by: Pamela Morris

Second: Isabelle Evans

Time: 8:19 PM

Motion to adjourn Executive Session and go into open session by: Pamela Morris

Time: 8:39 PM

**IX. ADJOURNMENT**

Motion to ADJOURN by: Pamela Morris

Time: 8:40 PM